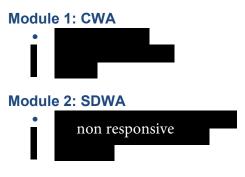
#### **Water Division Contracts**

~\$ M, 5 year period, 3 Modules



#### **Module 3: Infrastructure**

### **Water Contract Award: Key Dates**

RFP Public Release	Mid-May 2015
Review Panel Individual Review/Evaluation Period	July 2015
Review Panel Consensus Meetings	August 2015
All Water TOPOs Certified	September 2015
TOPO Training: PR Preparation	Early October 2015
Task Orders Submitted in EAS	October 2015
• SOW	
• IGCE	
<ul> <li>Evaluation Criteria</li> </ul>	
Water Contracts Awarded	November 2015
Task Orders Competed	November 2015-February 2016
Task Orders Awarded, Work Can Begin	February 2016

#### **Water Contract Review Panels**

- Consensus meetings will be 2 8hours + depending on number and complexity of proposals received
- All individual panelist reviews must be completed prior to consensus meetings; we cannot convene consensus meetings without the prior completion of each individual review.
- All panelists <u>must</u> attend entirety of consensus meetings in person.
- If a conflict between regular duties and contract review arise, panelists should talk to managers to develop an appropriate workaround such that the contract review is not delayed.
- Once contract reviews commence, all contract review related information will be confidential.
  Panelists will be prohibited from disclosing information to anyone, including EPA staff and
  management, contractors and other members of the public. Panelists should direct any internal
  or external inquires to the Contracts Office. Please note that providing information to bidders can
  disqualify them from competition.
- Panelists should Outlook calendars updated with availability during the months of July & August to ensure efficient scheduling

# Contingency Planning: Water Task Order Bridge Contracts Work beginning prior to February 2016

Water Division and the Contracts Office is working together to place approximately 9 task orders under HQ contracts or issue via GSA orders. A full list of these task orders is included in the (Draft) Water Division Task Order Contingency Plan. Each task order will be issued under a 1-year bridge contract beginning as early as August 2015 to ensure avoidance of a gap in work.

### A. Task orders beginning prior to February 2016: 1-year bridge contract via GSA

Procurement Request Submitted in EAS  SOW IGCE Evaluation Criteria COR Nomination	Accepted through May 15 for August award  By June 1 for September award
TOPOs will review proposals received against evaluation criteria provided. TOPOs must provide narrative justification for selection (technical standpoint). If lowest price not selected, TOPO must justify the technical trade-off for additional cost. If over \$150K, proposals over IGCE must have narrative justification for inconsistency.	2-4 weeks after PR submission into EAS

## B. Task orders beginning prior to February 2016: 1-year bridge contract via HQ Crossover

Procurement Request Submitted in EAS to HQ	TODOs should begin preparing ASAD, UO
contact	TOPOs should begin preparing ASAP. HQ
• SOW	deadlines will be provided to TOPOS upon
<ul><li>&lt;\$150K: IGCE</li><li>&gt;\$150K: Cost estimate</li></ul>	release
COR Nomination	

We are seeking placement for the following task orders and will notify TOPOs which contingency option (A or B above) is feasible for each task order upon confirmation:

